



INDIAN COUNCIL OF WORLD AFFAIRS

Annual Accounts

For the year 2010-2011

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INDIAN COUNCIL OF WORLD AFFAIRS
RECEIPTS AND PAYMENTS FOR THE PERIOD APRIL 01, 2010 TO MARCH 31, 2011

RECEIPTS		CURRENT YEAR	PREVIOUS YEAR	PAYMENTS		CURRENT YEAR	PREVIOUS YEAR
I. Opening Balances				I. Expenses			
(a) Cash in Hand				(a) Establishments Expenses			
Cash		-	100,845	Salaries, P.F., etc.		11,472,814	13,028,974
(b) Bank Balances		-	12	Bonus		130,676	137,296
Current A/c		-		Gratuity Expenses		384,102	4,182,083
Bank of India, Bombay - No. 30389		-		Council's Contribution to Pension Fund		196,383	214,777
State Bank of India		5,770,117	19,658	Staff Welfare Expenses		12,178	26,182
Deposits		-	3,322,454	Admin & Inspection Charges-RPFC		16,046	6,600
Bank of India, Bombay		-	78,000	Medical Reimbursement		1,935,370	244,733
(c) Others		-		Employees Group Insurance		29,032	16,000
Imprest Account		5,000	1,000	(b) Administrative Expenses			
Postage Imprest with Dispatcher		3,029	4,141	Advertisement Expenses		163,834	366
				Audit Fee		148,276	158,952
				Bank Charges		5,918	12,255
II. Grants				Cost of Publications		1,003,600	952,296
Grants - General (Grant in Aid)		70,000,000	66,000,000	CSCAP General Expenditure		1,919	786
Grants - Projects (CSCAP Meetings)		376,496	1,750,599	Electricity and Water Charges		3,158,986	1,928,620
Grants - From MEA for Seminar		-	996,800	Office Insurance Expenses		20,736	20,736
Grants from ICSSR		196,280	-	Meeting & Seminar Expenses		9,153,377	5,274,767
				NDMC Property Tax		136,260	-
III. Income				Office Expenses		499,688	533,045
Library Membership		1,179,600	885,640	Postage & Telegram		7,449	31,003
Miscellaneous Income		73,161	44,606	Professional Charges		6,299,584	5,128,140
Income from Royalty, Publications, etc.		175,775	3,397	Printing and Stationery Expenses		506,437	551,784
Subscription & Sales - India Quarterly		498	-	Repair & Maintenance		2,245,740	5,618,062
				Security Expenses		499,828	208,036
VI. Other Receipts				Telephone Expenses		571,724	497,579
Security Deposit - Library		42,000	19,900	Traveling & Conveyance		1,460,354	2,551,793
Others Advances recovered		160,851	33,011	Interest Paid - EPF Trust		96,797	217,682
				Newspaper, Books & Periodicals		219,055	176,347
				Subscription & Membership Expenses		298,026	70,505
				Training Charges		32,405	-
				Cash and Bank Balances Written off		-	197,793
				II. Payments for Fixed Assets			
				Computer/ Peripherals		1,378,749	741,944
				Electric Installation		268,252	67,750
				Furniture & Fixtures		2,023,689	3,030,394
				Library/IT Infrastructure		3,452,602	2,425,156
				Library Books & Journals		2,017,383	753,371
				Office Equipment		1,883,925	550,602
				Building		1,421,396	-
				Tricycle Rickshaw		7,000	-
				Capital Work in Progress (Building)		130,154	5,150
Total Carried Forward		77,982,807	73,260,063	Total Carried Forward		53,289,744	49,561,559

ACCOUNTANT

A. D. FINANCE

DIRECTOR GENERAL

DIRECTOR GENERAL

Sudhir T. Devare
Director General
Indian Council of World Affairs
Sapru House, New Delhi

INDIAN COUNCIL OF WORLD AFFAIRS
RECEIPTS AND PAYMENTS FOR THE PERIOD APRIL 01, 2010 TO MARCH 31, 2011

RECEIPTS	CURRENT YEAR	PREVIOUS YEAR	PAYMENTS	CURRENT YEAR	PREVIOUS YEAR
Total Brought Forward	77,982,807	73,260,063	Total Brought Forward	53,289,744	49,561,559
			III. Refund of Security Deposits/ Loans		
			Security Deposit Refund-Library	5,300	5,600
			IV. Other Payments (Specify)		
			Payments to CPWD	4,939,459	14,137,820
			Refund/ Cancellation of Subscription	-	510
			Security Deposit - NDMC	-	304,500
			Security Deposit - Vodafone	2,000	-
			Utilisation of CSCAP Grant	531,066	940,677
			Utilisation of ICSSR Grant	1,82,204	-
			Expenditure on Grants For Research	200,000	-
			Other Advances	2,028,806	2,480,251
			Festival Advances to Employees	1,500	51,000
			V. Closing Balances		
			(a) Cash in Hand	-	-
			Cash in Hand	-	-
			(b) Bank Balances		
			Current A/c	16,797,147	5,770,117
			State Bank of India		
			(c) Others		
			Imprest Account	5,000	5,000
			Postage Imprest with Dispatcher	581	3,029
TOTAL	77,982,807	73,260,063	TOTAL	77,982,807	73,260,063

Place : New Delhi
 Date : 16/05/2011

ACCOUNTANT

A. D. FINANCE

DY. DIRECTOR GENERAL

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Sudhir T. Devare
 Director General
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 Sapru House, New Delhi

INDIAN COUNCIL OF WORLD AFFAIRS
BALANCE SHEET AS AT MARCH 31, 2011

CORPUS/CAPITAL FUND AND LIABILITIES		(Amount in Rs.)	
	Schedule	Current Year	Previous Year
CORPUS/CAPITAL FUND			
EARMARKED/ENDOWMENT FUNDS	1	8,598,639	7,378,289
DEFERRED INCOME	2	-	-
CURRENT LIABILITIES AND PROVISIONS	3	51,475,885	34,491,687
	4	23,843,524	17,943,778
TOTAL		83,918,048	59,813,754
ASSETS			
FIXED ASSETS			
CURRENT ASSETS, LOANS, ADVANCES ETC.	5	52,817,479	35,913,040
	6	31,100,569	23,900,714
TOTAL		83,918,048	59,813,754
SIGNIFICANT ACCOUNTING POLICIES	12		
CONTINGENT LIABILITIES AND NOTES ON ACCOUNTS	13		

PLACE : NEW DELHI
DATE : 16/05/2011

ACCOUNTANT

A. D. FINANCE

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Sudhir T. Devare
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INDIAN COUNCIL OF WORLD AFFAIRS

INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED MARCH 31, 2011

(Amount in Rs.)

INCOME	Schedule	Current Year	Previous Year
GRANTS FROM THE CENTRAL GOVERNMENT (REFER TO SCHEDULE 4. 4. b)			
MEMBERSHIP FEES	7	42,263,265	49,136,596
INCOME FROM ROYALTY, PUBLICATION ETC.	8	996,156	591,274
OTHER INCOME	9	195,047	3,397
TOTAL (A)		6,964,536	7,477,533
EXPENDITURE			
ESTABLISHMENT EXPENSES		50,419,004	57,208,800
OTHER ADMINISTRATIVE EXPENSES	10	15,354,192	24,371,256
EXPENDITURE ON GRANTS FOR RESEARCH	11	25,708,857	24,237,099
COST OF PUBLICATIONS		200,000	-
DEPRECIATION (REFER TO SCHEDULE 5)		1,002,600	785,434
LOSS ON DISPOSAL OF ASSETS		6,929,655	4,685,636
		3,350	-
TOTAL (B)		49,198,654	54,079,425
BALANCE BEING SURPLUS/(DEFICIT) (A-B)			
SIGNIFICANT ACCOUNTING POLICIES	12	1,220,350	3,129,375
CONTINGENT LIABILITIES AND NOTES ON ACCOUNTS	13		

PLACE : NEW DELHI
DATE : 16/05/2011

ACCOUNTANT

A. D. FINANCE

DY. DIRECTOR GENERAL

DIRECTOR GENERAL

Indian Council of World Affairs
Sapru House, New Delhi

INDIAN COUNCIL OF WORLD AFFAIRS

SCHEDULES FORMING PART OF BALANCE SHEET AS AT MARCH 31, 2011

SCHEDULE 1 - CORPUS/CAPITAL FUND:

(Amount in Rs.)

	Current Year	PREVIOUS YEAR
Balance as at the beginning of the year		
Add: Contribution towards Corpus / Capital Fund		
Add: Balance of the net income transferred from the Income and Expenditure Account		
	1,220,350	4,248,914
		3,129,375
	1,220,350	3,129,375
BALANCE AS AT THE YEAR - END	8,598,639	7,378,289

SCHEDULE 2 - EARMARKED/ENDOWMENT FUNDS

	Grant from ICSSR	Grant from MEA - Projects	Current Year	Previous Year
a) Opening balance of the funds				
b) Additions to the Funds:				
Donations/ Grants/ Refunds	196,280	(767,782)	(767,782)	(1,354,293)
Income from Investments made on account of funds	-	376,496	572,776	1,750,604
Utilisation /Expenditure towards objectives of funds	-	-	-	-
i. Capital Expenditure	-	-	-	-
- Fixed Assets	-	-	-	-
- Others	-	-	-	-
ii. Revenue Expenditure	-	-	-	-
- Salaries, Wages and Allowances, etc.	178,420	-	178,420	-
- Rent	-	-	-	-
- Others - Travels and Others Related Expenses	20,029	310,127	330,156	1,003,342
iii. Refund of Unutilized Grants	-	-	-	1,60,751
Net Balance as at Year End (A+B-C)	(2,169)	(701,413)	(703,582)	(767,782)
Debit Balance Transferred To Schedule 6 - B	(2,169)	(701,413)	(703,582)	(767,782)

SCHEDULE 3 - DEFERRED INCOME

	Current Year	Previous Year
Opening Balance		
Add : Grants Utilized for Depreciable Fixed Assets and Capital Work in Progress (Net)	34,491,687	20,603,853
Less : Amount equivalent to depreciation charged on such assets transferred to Income & Expenditure A/c	23,839,828	18,487,943
	6,855,630	4,600,109
TOTAL	51,475,885	34,491,687

ACCOUNTANT

A. D. FINANCE

DIRECTOR GENERAL

DIRECTOR GENERAL

Sudhir T. Devare

Director General

Indian Council of World Affairs
Sapru House, New Delhi

INDIAN COUNCIL OF WORLD AFFAIRS

SCHEDULES FORMING PART OF BALANCE SHEET AS AT MARCH 31, 2011

SCHEDULE 4- CURRENT LIABILITIES AND PROVISIONS		(Amount in Rs.)	
A. CURRENT LIABILITIES		Current Year	PREVIOUS YEAR
1) Sundry Creditors			
2) Advances Received		2,476,327	2,112,370
3) Statutory Liabilities		614,202	430,758
a) Overdue			
b) Others			
4) Other current Liabilities			
a) Security Deposits		163,754	163,754
b) Unutilized Grants from the Central Government		292,875	275,986
c) Salaries and Allowances Payable		456,629	439,740
d) Other Liabilities			
TOTAL (A)		13,445,803	8,986,313
B. PROVISIONS			
Provision for Gratuity		16,992,961	11,969,181
TOTAL (B)		6,850,563	5,974,597
TOTAL (A+B)		23,843,524	17,943,778
SCHEDULE 4.4 (b) Unutilized Grants from the Central Government			
Opening Balances			
Add : Grants Received During the Year		7,115,462	8,740,001
Less : Transferred to Income and Expenditure Account as "Grants from the Central Government"		70,000,000	66,000,000
Less : Utilized for Depreciable Fixed Assets and Capital Work in Progress (Transferred to Deferred Income)		77,115,462	74,740,001
Unutilized Grant Including Advances		42,263,265	49,136,596
		34,852,197	25,603,405
		23,839,828	18,487,943
TOTAL		11,012,369	7,115,462
		11,012,369	7,115,462

ACCOUNTANT

A. D. FINANCE

DR. DIRECTOR GENERAL

DIRECTOR GENERAL

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Indian Council of World Affairs
Sapru House, New Delhi

INDIAN COUNCIL OF WORLD AFFAIRS

SCHEDULE 5 - FIXED ASSETS

SCHEDULES FORMING PART OF BALANCE SHEET AS AT MARCH 31, 2011

DESCRIPTION	GROSS BLOCK			DEPRECIATION			(Amount in Rs.)	
	Cost as at beginning of the year	Additions during the year	Deductions during the year	Cost at the year end	As at the beginning of the year	For the year	On Deduction during the year	NET BLOCK
Fixed Assets Acquired out of Own Funds								As at the Previous year-end
1. BUILDING	2,865,530	-	-	2,865,530	1,537,891	66,382	-	1,604,273
2. FURNITURE, FIXTURES	1,156,195	-	-	1,156,195	1,079,367	11,523	-	1,090,890
3. OFFICE EQUIPMENTS	51,097	-	-	51,097	47,798	495	-	48,293
4. LIBRARY BOOKS & JOURNALS	38,967	-	-	38,967	25,380	1,359	-	26,739
Sub - Total (A)	4,111,789	-	-	4,111,789	2,690,436	79,759	-	2,770,195
Fixed Assets Acquired out of the Central Government Grant								
1. BUILDING	1,450,269	11,258,814	-	12,709,083	4,16,832	350,112	-	776,944
2. FURNITURE, FIXTURES	14,183,133	2,812,258	-	16,995,391	6,37,958	1,528,683	-	7,908,271
3. OFFICE EQUIPMENTS	5,123,727	3,339,298	12,060	8,450,965	2,090,839	846,826	6,710	2,930,955
4. COMPUTER / PERIPHERALS	5,925,273	1,378,749	-	7,304,022	4,169,110	706,521	-	4,875,631
5. LIBRARY BOOKS & JOURNALS	9,143,795	1,983,732	384	11,127,143	3,371,864	715,651	-	4,087,515
6. LIBRARY IT INFRASTRUCTURE	6,175,784	4,447,006	-	10,622,790	1,313,611	1,885,919	-	7,423,260
7. ELECTRIC INSTALLATIONS	5,454,656	5,511,223	-	10,965,879	3,518,642	801,377	-	3,199,530
8. BICYCLES & RIKSHAW	4,000	7,000	-	11,000	2,491	751	-	4,400,019
9. WATER SUPPLY SYSTEMS	193,583	260,461	-	454,044	14,056	751	-	3,242
Sub - Total (B)	47,654,220	30,998,541	12,444	78,640,317	21,395,672	6,849,896	6,710	28,238,858
TOTAL OF CURRENT YEAR (A+B)	51,766,009	30,998,541	12,444	82,752,106	24,086,108	6,929,655	6,710	31,009,053
PREVIOUS YEAR	40,363,780	11,402,229	-	51,766,009	19,410,472	4,685,636	-	24,086,108
CAPITAL WORK-IN-PROGRESS								
TOTAL								
								1,074,426
								52,817,479
								8,233,139

ACCOUNTANT

A. D. FINANCE

DY. DIRECTOR GENERAL

DIRECTOR GENERAL

Sudhir T. Devare
 Director General
 Indian Council of World Affairs
 Sapru House, New Delhi

INDIAN COUNCIL OF WORLD AFFAIRS
SCHEDULES FORMING PART OF BALANCE SHEET AS AT MARCH 31, 2011

SCHEDULE 6 - CURRENT ASSETS, LOANS, ADVANCES ETC.		(Amount in Rs.)	
A. CURRENT ASSETS:		Current Year	Previous Year
1 Sundry Debtors		-	116,733
2 Cash balances in hand (including cheques/drafts and imprest)		5,581	8,029
3 Bank Balances		16,797,147	5,770,117
With Scheduled Banks			
- On Current Accounts (State Bank of India)			
- On Deposits Accounts			
TOTAL (A)		16,802,728	5,894,879
B. LOANS, ADVANCES AND OTHER ASSETS			
1 Advances and other amounts recoverable in cash or in kind or for value to be received:			
a) On Capital Account - CPWD	6,830,935	8,622,025	
b) On Capital Account - NICSI	1,908,800	-	
c) Pre-payments	201,857	208,916	
d) Amount Recovered by ESIC	3,572,707	3,572,707	
e) On Account of Earmarked Funds	703,582	767,782	
f) Income Tax (TDS) Recoverable	18,774	-	
g) Others	1,061,186	4,834,405	
TOTAL (B)		14,297,841	18,005,835
TOTAL (A + B)		31,100,569	23,900,714

ACCOUNTANT

A. D. FINANCE

Shobharam
DIRECTOR GENERAL

Shobharam
DIRECTOR GENERAL

Sudhir T. Devare
Director General
Indian Council of World Affairs
Sapru House, New Delhi

INDIAN COUNCIL OF WORLD AFFAIRS

SCHEDULES FORMING PART OF INCOME & EXPENDITURE ACCOUNT FOR THE YEAR ENDED MARCH 31, 2011

(Amount in Rs.)

SCHEDULE 7	MEMBERSHIP FEES		
		Current Year	Previous Year
	Library Membership	996,156	591,274
	TOTAL	996,156	591,274

SCHEDULE 8	INCOME FROM ROYALTY, PUBLICATION ETC.		
		Current Year	Previous Year
	Royalty	194,549	-
	Sales of Publications	498	3,397
	TOTAL	195,047	3,397

SCHEDULE 9	OTHER INCOME		
		Current Year	Previous Year
	a) Transfer from Deferred Income (Refer to Schedule 3)	6,855,630	4,600,109
	b) Miscellaneous Income	84,906	45,874
	c) Prior Period Income - Salary Recoveries	24,000	-
	d) Liabilities Written Off	-	2,831,550
	TOTAL	6,964,536	7,477,533

ACCOUNTANT *[Signature]* A. D. FINANCE

[Signature]
DIRECTOR GENERAL

[Signature]
DIRECTOR GENERAL

Sudhir T. Devare
Director General
Indian Council of World Affairs
Sapru House, New Delhi

INDIAN COUNCIL OF WORLD AFFAIRS

SCHEDULES FORMING PART OF INCOME & EXPENDITURE ACCOUNT FOR THE YEAR ENDED MARCH 31, 2011

SCHEDULE 10 ESTABLISHMENT EXPENSES		(Amount in Rs.)	
	Current Year	Previous Year	
a) Salaries and Wages	11,151,535	12,732,322	
b) Bonus	130,676	160,733	
c) Contribution to Employees Provident & Pension Fund	802,178	1,058,283	
d) Staff Welfare Expenses	25,356	26,182	
e) Administrative and Inspection Charges - R.P.F.C.	15,868	7,431	
f) Expenses on Employees' Retirement and Terminal Benefits (Gratuity)	1,334,484	5,392,503	
g) Expenses on Employees' Retirement and Terminal Benefits (Gratuity-Prior Period)	-	4,773,851	
h) Medical Expenses (Net of Recoveries)	1,871,579	202,188	
i) Employees Group Insurance	22,516	17,763	
TOTAL	15,354,192	24,371,256	

SCHEDULE 11 OTHER ADMINISTRATIVE EXPENSES		Current Year	Previous Year
a) Audit Fees	148,276	158,952	
b) CSCAP - General Expenditures	1,919	771	
c) Advertisement Expenses	163,834	-	
d) Electricity & Water	3,183,599	2,061,067	
e) Expenses on Seminar/ Workshops	8,659,839	5,970,724	
f) Office Insurance	20,736	20,736	
g) Interest Paid - EPF Trust	96,797	217,682	
h) NDMC Property Tax	70,680	-	
i) Office Expenses	419,151	577,291	
j) Postage, Telephone and Communication Charges	542,973	561,623	
k) Printing and Stationary	463,873	585,591	
l) Professional & Other Manpower Hire Charges	6,184,398	5,079,789	
m) Repairs and maintenance	2,293,808	5,596,532	
n) Security Expenses	482,522	207,672	
o) Travelling and Conveyance Expenses	1,824,740	2,680,882	
p) Others Expenses	38,323	14,962	
q) Newspaper, Books and Periodicals	214,056	176,252	
r) Subscription and Membership Fees	298,026	69,380	
s) Cash, Bank and Imprest Written Off	-	206,654	
t) Recoverable Written Off	116,733	50,539	
u) Prior Period Expenses	484,574	-	
TOTAL	25,708,857	24,237,099	

ACCOUNTANT

A. D. FINANCE

DR. DIRECTOR GENERAL

DIRECTOR GENERAL

Indian Council of World Affairs
Sapru House, New Delhi

INDIAN COUNCIL OF WORLD AFFAIRS

SCHEDULES FORMING PART OF THE ACCOUNTS FOR THE YEAR ENDED MARCH 31, 2011
SCHEDULE: 12 SIGNIFICANT ACCOUNTING POLICIES

1. ACCOUNTING CONVENTION

The Accounts are prepared on the basis of Historical Cost Convention and generally on the accrual method of accounting except in case of CSCAP Grants and utilization thereof which are accounted for on cash basis.

2. FIXED ASSETS AND DEPRECIATION

- 2.1 Fixed Assets are stated at cost of acquisition including incidental and direct expenses related to acquisition.
- 2.2 Fixed Assets are valued at cost less accumulated depreciation. Depreciation on fixed assets is provided on written down value method at the following rates adopted by the management:
 - Building 5%
 - Library Books and Journals 10%
 - Furniture & Fixtures 15%
 - Office Equipment 15%
 - Computer/ Peripherals 25%
 - Electric Installations 15%
 - Bicycles 15%
 - Water Supply Systems 5%

Assets purchased and put to use on or after 1st October of the year under review are depreciated during that year at 50% of the rates stated above.

3. REVENUE RECOGNITION

- 3.1 Grants/ contributions received for specific purposes are initially treated as a liability and adjusted for capital or revenue expenses as per utilisation during a year.
- 3.2 Grants, to the extent utilised for depreciable assets, are treated as deferred income and recognised in the Income & Expenditure Account on a systematic and rational basis.
- 3.3 Generally, grants, to the extent utilised during a year for revenue expenditures, are treated as income of the year.


Accountant


A. D. Finance


Director General


Director General

4. FOREIGN CURRENCY TRANSACTIONS

Transactions denominated in foreign currency are accounted at the exchange rate prevailing at the date of transaction.

5. RETIREMENT BENEFITS

Employer's and employees' contribution to Provident Fund are transferred to a separate Trust.

Provision for gratuity is calculated on the assumption that gratuity is payable to all employees at the end of the accounting year. Such amount of gratuity is charged to revenue. No provision is made for leave encashment.

Place : New Delhi
Date : 16/05/2011


Accountant


A. D. Finance


Dy Director General


Director General

Sudhir T. Devare
Director General
Indian Council of World Affairs
Sapru House, New Delhi

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INDIAN COUNCIL OF WORLD AFFAIRS

SCHEDULES FORMING PART OF THE ACCOUNTS FOR THE YEAR ENDED MARCH 31, 2011

SCHEDULE: 13 CONTINGENT LIABILITIES AND NOTES TO ACCOUNTS

1. CONTINGENT LIABILITIES:

- a. Services of an employee namely Mr. H. S. Chadha, A.C. Plant Operator were terminated by the management during the period April 01, 1995 to September 26, 2001. He filed a court case against the termination and a lower court has passed an order directing ICWA to pay full back wages to the employee. Liability of Rs. 2.00 lakhs on this account has not been provided for as ICWA has filed an appeal in Delhi High Court against the order of lower court. However on direction of the High Court, ICWA has deposited Rs. 1,01,205/- with the Court which has been shown as advances in the balance sheet.
- b. Liability in respect of other court cases, if any, against ICWA - Amount not ascertainable.

2. CAPITAL COMMITMENTS - Net of Advances Rs. 8.64 Lakhs

3. Indian Council of World Affairs, a society registered under the Societies Registration Act, 1860 was established in 1943 as a non profit making institution. Ministry of Law, Justice and Company Affairs issued the Indian Council of World Affairs Ordinance 2000 (3 of 2000) whereby the management of the Council was taken over by the Government of India. The ordinance was further regulated by enactment of the Indian Council of World Affairs Act, 2001 (Act No. 29 of 2001). At present the Council is financed by grants from the Ministry of External Affairs, Government of India (MEA).
4. Sundry Debtors amounting to Rs. 1,16,733/- (Bad Debts) forming part of Current Assets in the Balance Sheet as at March 31, 2010 has been written off on the basis of approval given by the Governing Body of the Council in the meeting held on November 30, 2010.

5. The Council receives CSCAP grants from MEA to represent CSCAP - India in various CSCAP meetings held world wide. The Council is responsible for managing the grants only i.e. receipt of the grant and utilization thereof as per the specific sanction for each grant. The Council is of the view that CSCAP transaction have no bearing on surplus/ deficit of the Council and accordingly the same are accounted for on cash basis of accounting.


Accountant


A. D. Finance


Deputy Director General


Director General

Sudhir T. Devare
Director General
Indian Council of World Affairs
Sapru House, New Delhi


6. Previous year figures have been regrouped or rearranged wherever necessary to conform to current year figures.
7. Figures in the Final Accounts have been rounded off to the nearest rupees.
8. As the Employer's and Employees' contribution to Provident Fund are transferred to a separate Trust i.e. Indian Council of World Affairs Employees' Provident Fund Trust, the Trust's accounts do not form part of these accounts.
9. Fixed Assets register showing full particulars, including quantitative details and situation of all Fixed Assets is not available. In the absence of complete records as well as any report on physical verification, the present management could not deal with the discrepancies, if any, in the books of account regarding fixed assets.
10. The present management is not aware of liability, if any, on account of lease rent. It is also not clear as to whether cost, if any, of the land has been included in the cost of building or not. In case, cost of the land is part of the cost of building, depreciation may have been charged on cost of land which is contrary to the generally accepted accounting principles.
11. Necessary information about inventory lying in stock as on March 31, 2011 such as quantity and/ or cost thereof is not available. Accordingly value of the inventory has not been considered in the financial statement.
12. Amount recovered by Employees' State Insurance Corporation (ESIC) Rs. 35,72,707/- has been shown as recoverable as the Council is of the opinion that the provisions of the Employees' State Insurance Act, 1948 are not applicable to the Council.

Place : New Delhi
Date : 16/05/2011


Accountant


A. D. Finance


Deputy Director General


Director General

Sudhir T. Devare
Director General
Indian Council of World Affairs
Sapru House, New Delhi

Separate Audit Report of the Comptroller & Auditor General of India on the Accounts of Indian Council of World Affairs for the year ended 31 March 2011

We have audited the attached Balance Sheet of *Indian Council of World Affairs* as at 31 March 2011 and the Income & Expenditure Account/Receipts & Payments Account for the year ended on that date under Section 19(2) of the Comptroller & Auditor General's (Duties, Powers & Conditions of Service) Act, 1971 read with Section 20(2) of the *Indian Council of World Affairs (Amendment) Act, 2003*. These financial statements are the responsibility of the *Indian Council of World Affairs* management. Our responsibility is to express an opinion on these financial statements based on our audit.

2. This Separate Audit Report contains the comments of the Comptroller & Auditor General of India (CAG) on the accounting treatment only with regard to classification conformity with the best accounting practices, accounting standards and disclosure norms, etc. Audit observations on financial transactions with regard to compliance with the Law, Rules & Regulations (Propriety and Regularity) and Efficiency-cum-Performance aspects, etc. if any, are reported through Inspection Reports/CAG's Audit Reports separately.

3. We have conducted our audit in accordance with auditing standards generally accepted in India. These standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatements. An audit includes examining, on a test basis, evidences supporting the amounts and disclosure in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management as well as evaluating the overall presentation of financial statements. We believe that our audit provides a reasonable basis for our opinion.

4. Based on our audit, we report that:

- i We have obtained all the information and explanations, which to the best of our knowledge and belief were necessary for the purpose of our audit;
- ii The Balance Sheet and Income & Expenditure Account/Receipts & Payment Account dealt with this report have been drawn up in the format approved by the Ministry of Finance, Controller General of Accounts.
- iii In our opinion, proper books of accounts and other relevant records have been maintained by the *Indian Council of World Affairs* as required under Section 20 (1) of the Act, 2003 in so far as it appears from our examination of such books.
- iv We further report that:

A Grants-in-aid

A.1 The Council is mainly financed by grants in-aid from the Ministry of External Affairs, Government of India. During the year 2010-11, there was unspent opening balance of Rs. 71,15,462 and the Council received grant of Rs. 7,00,00,000 (Non-plan), making a total of Rs. 7,71,15,462. However, there was expenditure of Rs. 6,61,03,093. Besides, as per Schedule 2, the Council received Rs. 5,72,776 for

MEA-CSCAP and CSSR projects. However, Rs. 7,01,413(sh-2) were still due from MEA and Rs. 2,169 from ICSSR. The Council had own receipts of Rs. 12,76,103 (Sh-7,8,9) also from various sources.

B Management letter

Deficiencies which have not been included in the Separate Audit Report have been brought to the notice of Council through a management letter issued separately for remedial/corrective action.

- v Subject to our observations in the preceding paragraphs, we report that the Balance sheet and Income & Expenditure Account/Receipts & Payments Account dealt with by this report are in agreement with the books of accounts.
- vi In our opinion and to the best of our information and according to the explanations given to us, the said financial statements read together with the Accounting Policies and Notes on Accounts, and subject to the significant matters stated above and other matters mentioned in Annexure-I to this Audit Report give a true and fair view in conformity with accounting principles generally accepted in India:
 - a. In so far as it relates to the Balance Sheet, of the state of affairs of the Indian Council of World Affairs as at 31 March 2011; and
 - b. In so far as it relates to the Income & Expenditure Account of the surplus for the year ended 31 March 2011.

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For and on behalf of the C&AG of India



Director General of Audit

Central Expenditure

Place: New Delhi

Date: 24/10/2011

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Annexure-I

to audit report of *Indian Council of World Affairs* for 2010-11.

1. Adequacy of Internal Audit System:

- *No Internal Audit Section was in existence, and no internal audit was conducted by Ministry of External Affairs.*

2. Adequacy of Internal Control System:

Control Environment

- *There was no segregation of duties as the same official was preparing bills and distributing cash.*
- *No management information system had been put in place to facilitate decision making.*

Monitoring

- *The management's response to audit objections was not effective, as 14 paras for the period from 2000-01 to 2008-09 were outstanding.*

3. System of Physical verification of fixed assets.

- *The Physical verification of fixed assets had not been conducted, as such, the fixed assets could not be vouched safe in audit.*

4. System of physical verification of inventory:

- *Physical verification of inventory like books and publications, stationery and other consumable items had not been conducted.*

5. Regularity in payment of dues:

Payment of Service tax of Rs. 1,59,361 was outstanding as on 31.03.2011.


Sr. Audit Officer (EA)